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APPLICATION FOR EMPLOYMENT  
PRIVATE AND CONFIDENTIAL



**SECTION ONE: PERSONAL DETAILS**

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PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS

Title (Mr. Ms. Etc) [REDACTED] Are you eligible to work in Ireland? (Y/N) [REDACTED]

First Name [REDACTED] Are you under the restriction of a work permit? (Y/N) [REDACTED]

Surname [REDACTED] If yes, please give details of permit type and expiry date.

Address [REDACTED]

We will require evidence of eligibility to work in Ireland from all successful applicants.

Have you been convicted of a criminal offence?

Yes  No

If yes, please give details \_\_\_\_\_

Telephone No. [REDACTED]

Mobile [REDACTED] Do you have a driving licence? (Y/N) [REDACTED]

Work [REDACTED] Please give details of licence if applicable

EMAIL [REDACTED]

PPS. No. [REDACTED]

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Position(s) applied for [REDACTED]

How long are you available for? [REDACTED]

Full-time, Part-time or Casual [REDACTED]

Do you have any restrictions on your days/hours of work? [REDACTED]

[REDACTED]

Date available for work; [REDACTED] How did you hear of this vacancy? [REDACTED]

Salary expectation € [REDACTED]

## SECTION TWO: EDUCATION

School/College/University	From	To	Course	Qualifications received

Languages spoken and fluency level

Special Skills (computer skills, first aid etc.)

Interests & Hobbies

## Section Three: EMPLOYMENT (attach up to date CV if possible)

PAST EMPLOYMENT RECORD (last 5 years) if appropriate

### Present Employment

Name of Employer		From		To	
		Position Held			
Address		Salary	€		
		Reason for leaving			
Telephone No.					

### Previous Employment

Name of Employer		From		To	
		Position Held			
Address		Salary	€		
		Reason for leaving			
Telephone No.					

### Previous Employment

Name of Employer		From		To	
		Position Held			
Address		Salary	€		
		Reason for leaving			
Telephone No.					

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**Section Four: References**

Please provide three references, two previous employers, and one personal/character reference

Reference Name	Job Title/ Relationship	Address	Tel. No.	Fax No.	Can we apply for references now?
					YES/NO
					YES/NO
					YES/NO

**APPLICANTS AGREEMENT (Please read carefully)**

In signing this application form and in consideration of securing employment with Diamond Coast Hotels, I do hereby affirm that the preceding details are true, to the best of my knowledge and that any misrepresentation of facts, or material omission thereof shall be cause for dismissal. I also accept that my appointment will be subject to references, and give my consent for previous employers to be approached. In addition I understand that I may be subject to a medical examination, by a doctor chosen by the company to determine my fitness to work in general or in relation to specific duties.

**Signature****Date****Data Protection:**

As part of your terms and conditions of employment, you give the company permission to collect, retain and process information about you, such as age, sex and ethnic origin. This information will only be used so that we can monitor our compliance with the law and best practice in terms of equal opportunity and non-discrimination. The information that we hold will be checked with you from time to time to ensure that it remains up to date. Should your personal circumstances change, you should notify the personal department immediately.